



NORTHWEST SOUND YOUTH SOCCER ASSOCIATION NSYSA

Subj: NSYSA Monthly Board Meeting Agenda

Date: 06-07-2021

Location:

On line meeting

Time:

6:30-9:00

In Attendance

NSYSA Board:

President - Vacant

VP of Admin - Val Corden

Competition - Bob Bjornemo

VP of Awards and Recog - Vacant

Registrar - Susie McGill

Treasurer - Liming McMillan

Secretary - Kent Hassebrock

Club Representatives:

BIYSC - Greg Troyan

BSC - John Hurley

CKSC - Chris Hunt

JCSC - Shannon White

KAFC - Chris Warthen

NKSC - Mike Fleck

NMYSC - Jason Henningsen

Storm King - Aurther Buhner

SKSC - Jeff Colby

TSC - Vicky Webb

Committee Representatives

NSYSA Discipline - Bob Bjornemo

Recreation Cup - Louie Bond

Soccer to the Maxx - Louie Bond

Scholarship Committee - Vicky Webb

Documents - Vicky Webb

Field Use - Vicky Webb

Others in Attendance

Steve Shively - NSYSA Scheduler

Guests -

1. Roll Call
 - * NSYSA Board
 - * Club Representatives
 - * Guest Introductions
2. Communications



NORTHWEST SOUND YOUTH SOCCER ASSOCIATION NSYSA

Subj: NSYSA Monthly Board Meeting Agenda

Date: 06-07-2021

3. Approval of Minutes from **May 3rd**
4. Officer's Reports
 - A. President
 - B. VP of Administration
 - C. VP of Award and Recognition
 - D. VP of Competition
 - E. Registrar
 - F. Secretary
 - E. Treasurer
5. NSYSA Scheduler / Website Administrator
6. Committee Reports
 - A. NSYSA Discipline Committee - Bob Bjornemo
 - B. Recreational Cup Committee - Bob Bjornemo
 - C. Soccer to the Maxx Committee - Louie Bond
 - D. NSYSA Scholarship Committee - Vicky Webb
 - E. Documents - Vicky Webb
 - F. Field Use - Vicky Webb
7. Club Reports
 - A. BIFC
 - B. BSC
 - C. CKSC
 - D. JCSC
 - E. KAFC
 - F. NKSC
 - G. NMYSC
 - H. SKSC
 - I. STORM KING
 - J. TSC
8. Old Business
 - * Club Financial Reports
 - * Club Board of Directors updates
 - * Club Document retentions
 - * Code of Conduct for Board Members
9. New Business
 - * NKSC would like to address NSYSA
 - * How to Obtain a Minor RMA
 - * Covid Guidance
 - * Tryouts - NSYSA Select Tryout link
 - * Advertising
 - * WYS AGM
10. Adjournment



**NORTHWEST SOUND YOUTH SOCCER
ASSOCIATION
NSYSA**

Subj: NSYSA Monthly Board Meeting Agenda

Date: 06-07-2021

NOTES:



NORTHWEST SOUND YOUTH SOCCER ASSOCIATION NSYSA

Subj: NSYSA Monthly Board Meeting

Date: 05-03-2021

Location:

Zoom On Line Meeting

In Attendance

NSYSA Board:

President - **Vacant**

VP of Admin - Val Corden - **Present**

Competition - Bob Bjornemo - **Present**

VP of Awards - **Vacant**

Registrar - Susie McGill - **Present**

Treasurer - Liming McMillan - **Present**

Secretary - Kent Hassebrock - **Present**

Club Representatives:

BIYSC - Greg Troyan - **Present**

BSC - John Hurley - **Present**

CKSC - Chris Hunt - **Present**

JCSC - Jenny Banks - **Present**

KAFC - Chris Warthan - **Present**

NKSC - Mike Fleck - **Present**

NMYSC - Sholena Blackwell - **Present**

SKSC - Jeff Colby - **Present**

STORM KING - Aurthur Buhner - **Present**

TSC- Vicky Webb - **Present**

Committee Representatives

NSYSA Discipline - Bob Bjornemo - **Present**

Recreation Cup - Louie Bond - **Excused**

Soccer to the Maxx - Louie Bond - **Excused**

Scholarship - Vicky Webb - **Present**

Documents - Vicky Webb - **Present**

Field Use - Vicky Webb - **Present**

Others in Attendance

NSYSA Scheduler - Steve Shively - **Present**

GUEST: Eric Evan - KAFC

Tim Roche - TSC

Matt McDaniel - SKSC

Eric Evans email:

e.evans@kitsapalliancefc.com

1. Called to order at 6:34 pm
* Roll Call - As noted above.



**NORTHWEST SOUND YOUTH SOCCER
ASSOCIATION
NSYSA**

Subj: NSYSA Monthly Board Meeting Minutes

Date: 05-03-2021

2. Communications

* Scholarships given to Vicky from Bob

3. Approval of minutes for 04/05/2021 Monthly Board Meeting

Motion: Approve minutes from 04/05/2021 - Chris Warthan

Second: Greg Troyan

Motion passes

DRAFT



NORTHWEST SOUND YOUTH SOCCER ASSOCIATION NSYSA

Subj: NSYSA Monthly Meeting Minutes

Date: 05-03-2021

4. Officers Reports

President (as reported by Val Corden, Interim President)

- * There is a lot to do. It is fun but challenging.

VP of Admin

- * Working with the state with the interim President to answer questions for the clubs.

VP of Comp

- * Governor released today that they will have crowds at events depending of if people are vaccinated or not..

- * Speculates that Kitsap County will drop back to phase 2 on May 4th

- * Per Eric Evans the guidance from the governor's office

[https://www.governor.wa.gov/sites/default/files/COVID19%20Sporting%
Activities%20Guidance.pdf](https://www.governor.wa.gov/sites/default/files/COVID19%20Sporting%20Activities%20Guidance.pdf)

VP of Awards and Recognition:

- * No report



NORTHWEST SOUND YOUTH SOCCER ASSOCIATION NSYSA

Subj: NSYSA Monthly Meeting Minutes

Date: 05-03-2021

4. Officers Reports

Registrar

- * Have concerns with BSC and CKSC seeing that their registration is open, but no numbers are uploaded to affinity, this means none of their players are officially registered for the Fall season.
- * **Do NOT** roll registration forward. All players and volunteers must complete a **new** registration for 2021- 22 season.
- * **The Club's API in stack is not necessarily sending to affinity the state is working on the issue.**
- * NSYSA Player Numbers in Affinity for Recreational
 - BSC – 0 players
 - BIFC – 81 players
- * CKSC – 0 players (Chris says that there are 23 players registered)
 - JCSC – 0 players
 - NKSC – 44 players
 - NMYSC – 17 Players
 - SKSC – 239 players
 - TSC – 215 players
- * NSYSA Volunteers with Approved BGC for 2021
 - 37 volunteers
 - BSC – 0
 - BIFC – 2
 - CKSC – 1
 - JCSC – 2
 - KAFC - 13
 - NKSC – 3
 - NMYSC – 0
 - SKSC – 9
 - TSC – 9

(Some volunteers are listed with more than one club.)

All RMA expired on April 30th. Each club needs to have their BOD members complete their RMA ASAP. This number is exceptionally low with tryouts coming and some clubs in season, and we have many Club BODs with no and or expired background checks.

- * Risk Management Assessment instructions are on page 20 and 21.



NORTHWEST SOUND YOUTH SOCCER ASSOCIATION NSYSA

Subj: NSYSA Monthly Meeting Minutes

Date: 05-03-2021

4. Officers Reports

Registrar (Continued)

- * Steve says that he is seeing 157 people via the website that show having a BGC. Susie says that it is not showing in Affinity. Val says that some people are uploading documents other than the current required document.
- * Susie says that people need to go through the club website to complete this.
- * Val says that there are issues with the system, shocking...
- * Chris Hunt verified with the CKSC registrar that there are 23 players. Susie says that she can not see the CKSC registration because she doesn't have access. She asked the CKSC registrar to contact her to look at the registration. It may be set up with the incorrect season (spring vs fall)
- * Susie put in the chat the link for minors BGC. It didn't quite come through on the phone call though, so I don't have it.
Val sent the link so here it is
https://washingtoneyouthsoccer.org/wp-content/uploads/2020/04/MINOR-SS-Coach_Vol_Referee-Compliance-V3.pdf
- * Long discussion about having parents referee a game if there is no referee available. When I say long, I mean long. Eventually Chris Hunt found from WYS that says people in regular contact with youth need to have the background check. It was not determined that a one time referee was deemed as regular contact

Treasurer

- * Financial Report on pages 15, 16, 17, 18, and 19
- * Tax Return for 2021 has been filed.
- * Doing bank business from clubs is inducting a 1% charge to NSYSA for electronic payment. Liming would rather clubs send checks to NSYSA for invoices.

Secretary

- * Nothing to report



NORTHWEST SOUND YOUTH SOCCER ASSOCIATION NSYSA

Subj: NSYSA Monthly Meeting Minutes

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4. Officers Reports (continued)

NSYSA Website Administrator

- * Storm King has been integrated into our system. But we need to work on their team numbers so it doesn't create issues.
- * There will be more discussion before the scheduling meeting.
- * Select leagues are seeing notes in the games notes for other counties referencing mask use required in some instances.

End of Officer's Reports



NORTHWEST SOUND YOUTH SOCCER ASSOCIATION NSYSA

Subj: NSYSA Monthly Board Meeting Minutes

Date: 05-03-2021

5. Committee reports

- * NSYSA Discipline Committee (as reported by Bob Bjornemo)
 - * Nothing to Report

- * REC Cup (as reported by Louie Bond)
 - * No Report

- * Soccer to the Maxx committee (as reported by Louie Bond)
 - * Louie asked if we want to hold this jamboree prior to the season starting. Susie says that if the jamboree is in August, that most teams start practicing mid August.
Bob says that we could just use the first 2 weekends of the season as the Jamboree and work the cost for each team in to the club registration. Clubs are asked to take the information and question back to their board so a decision can be made at the June meeting.

- * Scholarship Committee (as reported by Vicky Webb)
 - * Ten scholarships were received and are now in the hands of the committee who is reading them. Thank you Bob for picking them up at the post office and delivering them to my house.

- * Documents Committee (as reported by Vicky Webb)
 - * Once the Fields Use Committee meets to finalize the document, the By-Laws will be edited to reflect wording regarding field usage as well as other necessary changes.

- * Field Use Committee (as reported by Vicky Webb)
 - * We have received contact and field information from all the Clubs as well as the NSYSA Game Field Usage Analysis and are working on the document. Once the committee meets to finalize the documents, the By-Laws will be edited to reflect wording regarding field usage and possible signage issues. We will attempt to have this document in time for the June NSYSA meeting.

- * End of committee Reports



NORTHWEST SOUND YOUTH SOCCER ASSOCIATION NSYSA

Subj: NSYSA Monthly Board Meeting Minutes

Date: 05-03-2021

6. Club Reports

- * BIYSC
 - * Spring Soccer:
 - * We have over 300 kids between the BIFC and BI Parks programs
 - * We have 6 teams playing in our adult spring league
 - * TopSoccer starts on Wednesday (6-7pm) at Battle Point. More kids are welcome!
 - * Select Soccer Tryouts
 - * Runs May 11 - May 21
 - * Expecting 23 teams
 - * Peninsula Select Communications
 - * We're discussing Peninsula scrimmage this summer as a backup plan in the event that King/Pierce are in phase 2.
 - * Island Tournaments:
 - * Registration is open
 - * Aug 13-15: Island Sheild (2007-2003 birth year teams)
 - * Aug 20-22: Island Cup (2013-2008 birth year teams)
 - * Oct 3: Wooden Spoon 4v4 Tournament (Youth & Adult Groups)
 - * Miscellaneous:
 - * Club will present planning proposals for lights at Battle Point in June
 - * College Prep Camp will be July 13-15 and all peninsula players are welcome
 - * Lots of camps are planned along with the United Soccer Coaches - coach education.
- * BSC
 - * Registration is almost open. A number of board members are missing in action or have resigned, including the Secretary and Webmaster. The President is still in Japan. So we are limping along.
 - * Looking around June/July for a kick around to get kids out as a community event. Susie mentioned that any players attending need to be registered either for the previous year or current year, or the club can be held liable in the event something happens.
 - * Messaged the remaining board members to get their RMA done.
- * CKSC
 - * Academy is about half way done.
 - * Registration is kind of open and will be open soon when the bugs are fixed



NORTHWEST SOUND YOUTH SOCCER ASSOCIATION NSYSA

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6. Club Reports

* JCSC

- * Losing one REC team to Storm King Select
- * Leave us about 4 teams and working on getting players.
- * Many board members have left the board and working to get more volunteers.

* KAFC

- * Kitsap Alliance is moving to Nike uniforms via soccer.com
- * Tryouts are set
- * We have new board members:
 - Eric Evans VP
 - Alane Basco Treasurer
- * Will be adding a medical director next board meeting
- * Ref Clinic was a success with 14 new referees
- * Next Clinic will be in July
- * KAFC added a new camera system for recording games for coaches analysis.
- * Added new coaches as well to our club who both completed their C license course.
 - Brandon Kluk
 - George Bundy

* NKSC

- * Willing to partner with other clubs for a referee clinic in July. If you have any questions, please reach out.
- * New VP of Comp is on the board.



NORTHWEST SOUND YOUTH SOCCER ASSOCIATION NSYSA

Subj: NSYSA Monthly Board Meeting Minutes

Date: 05-03-2021

6. Club Reports (continued)

- * NMYSC
 - * Three new board members, Fields, Equipment, Fund Raising
 - * NMYSC asks if there will be any coaching clinics this year. BIFC says that US Soccer will be running a C license at Star Fire, but no other in person will be offered. They are looking for on line classes.
 - * Summer camp is July 12-July 15
- * SKSC
 - * Opened registration with an early discount ending on May 1st
 - * About a third of the players are registered looking at past numbers
 - * Hoping to see normal numbers for REC
 - * Trying to put on a kick around event. with registered players and RMA cleared volunteers. Needing more RMA volunteers.
 - * Making facemasks with the SKSC logo. using a heat press to apply the logo
 - * One new board member, Equipment manager.
 - * Still a couple more vacancies
- * Storm King
 - * We have a 5v5 jamboree for in club teams. There are about 6 current teams.
 - * All registrations and RMA are flowing through OYSA until the state fixes it
 - * May 18, May 22, May 25 are tryouts
 - * Looking for additional board members as well.
 - * Hosting a select team from PA, boys U11
 - * Offering help and support to JCSC as needed
 - * One finalist team for Founders Cup



NORTHWEST SOUND YOUTH SOCCER ASSOCIATION NSYSA

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Date: 05-03-2021

6. Club Reports (continued)

* TSC

* WYS Founders Cup: Tracyton Select had a great showing in Founders Cup Semis and Finals on April 24th and 25th at Starfire:

* Three Semifinalists:

Tracyton SC B11 Orange BU10

Tracyton SC G09 GU12

Tracyton SC G04 GU17

* One Finalist:

Tracyton SC G06 G015

* One Champion:

Tracyton SC B10 BU11

* Tracyton Select Tryouts and Open Training happening May 4th through May 23rd, 110 players registered for tryouts

* UK Elite Camp registration still ongoing for July 26-July 30

* Opened Recreational Registration on April 15th 210 players registered



NORTHWEST SOUND YOUTH SOCCER ASSOCIATION NSYSA

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Date: 05-03-2021

7. Unfinished Business

- * Club Financial Reports and BOD changes
 - * Only has received a few club reports. If your club hasn't submitted it, please do that.
 - * Include the health of the club, 501(c)3 status, financial budget, and board of directors.
- * Club Document Retention
 - * Are clubs working on this? You need to look at your documents associated with your club and let Val / Steve know what can be removed.
- * Code of Conduct for board members
 - * Steve didn't hear back if it was acceptable to have electronic signature Val says that is acceptable. Steve will create the document.
 - * Documents will be sent to Vicky and CC Val on the email
- * Tryouts
 - * Select tryouts that are known are posted on the website. Any club not showing on the list needs to contact Steve to get added to that.
 - * KAFC says that if there is a premiere club in the association, the tryouts for Select need to be tiered after the premiere club. NKSC has already held their tryouts but they state they are not WYS, but US Club. Susie says that since they are part WYS, they should follow the same rules as WYS.
 - * TSC says that this battle between US Club and WYS was settled last year, that WYS says if you have part of your club in WYS and in a WYS association, you will follow the WYS tryout rules, regardless if you are US Club. But it seems like that is not the case.
 - * SKSC says that they follow the WYS dates for their US Club Tryouts
 - * NKSC says they are not changing this year, but will take it back to the board for future years.



NORTHWEST SOUND YOUTH SOCCER ASSOCIATION NSYSA

Subj: NSYSA Monthly Board Meeting Minutes

Date: 05-03-2021

8. New Business

- * Advertising signs for clubs
 - * Bob received an email and phone call about club signs located in Bremerton near the State Patrol office, two were on the corner where you go in to the Indoor Center
 - * One club didn't like that clubs were placing signs around outside of their local area.
 - * Bob asked if the clubs would move their signs closer to the soccer center as that is a good gathering area for all players on the peninsula.
 - * All clubs are invited to place their signs in that general area.
 - * I've kind of lost interest in this topic
 - * Per WYS advertising, the clubs need to advertise within the association boundaries.
 - * NKSC says that in the North Kitsap Community guide, there is another club that is advertising in that publication.
- * Washington State Youth Soccer AGM May 15th
 - * Is any one going?
 - * Terry Fischer is retiring



**NORTHWEST SOUND YOUTH SOCCER
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NSYSA**

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9. Good of the Game
* Not a thing

10. Motion to adjourn the meeting - Vicky Webb
Second: Susie McGill
Motion obviously passes

Adjournment: 9:01

DRAFT

Northwest Sound Youth Soccer Association

Financial Summary as of 4/30/2021

	FY 2021-2022		
	April 2021	Actual YTD	FY Budget (4/1-3/31)
Income			
Game Fee	\$ 594.00	\$ 594.00	\$ 20,318.00
Other Income	\$ 455.00	\$ 455.00	\$ 13,600.00
Player Fee	\$ 225.50	\$ 225.50	\$ 56,600.00
Tournament Fee	\$ -	\$ -	\$ 12,335.00
Total	<u>\$ 1,274.50</u>	<u>\$ 1,274.50</u>	<u>\$ 102,853.00</u>
Expenses			
Administrative Expenses	\$ 52.00	\$ 52.00	\$ 4,767.00
Bank Charges & Fees	\$ 5.58	\$ 5.58	\$ -
Dues/Player Fees - WYS	\$ -	\$ -	\$ 49,500.00
Other Expenses	\$ -	\$ -	\$ 16,600.00
Scheduler/Webmaster	\$ 1,800.00	\$ 1,800.00	\$ 21,600.00
Tournament Expenses	\$ -	\$ -	\$ 11,305.00
Total	<u>\$ 1,857.58</u>	<u>\$ 1,857.58</u>	<u>\$ 103,772.00</u>
Net Income	\$ (583.08)	\$ (583.08)	\$ (919.00)

Northwest Sound Youth Soccer Association
Balance Sheet
As of April 30, 2021

ASSETS

Current Assets

Bank Accounts

Kitsap Bank Checking		54,411.84
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Total Bank Accounts	\$	54,411.84
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Other Current Assets

Undeposited Funds		0.00
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Total Other Current Assets	\$	0.00
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Total Current Assets	\$	54,411.84
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TOTAL ASSETS	\$	54,411.84
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LIABILITIES AND EQUITY

Total Liabilities

Equity

Opening Balance Equity		64,898.61
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Retained Earnings		-9,903.69
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Net Income		-583.08
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Total Equity	\$	54,411.84
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TOTAL LIABILITIES AND EQUITY	\$	54,411.84
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Northwest Sound Youth Soccer Association Actuals vs Budget

April 2021-March 2022 @ April 30, 2021

	April 2021		Total	
	Actual		Actual YTD	FY Budget
INCOME				
Game Fees				
Competitive Program	594.00		594.00	6,030.00
Recreational Program	0.00		0.00	6,800.00
Small Sided Program	0.00		0.00	7,488.00
Total Game Fees	\$ 594.00	\$	\$ 594.00	\$ 20,318.00
Other Income				
Donation	0.00		0.00	0.00
Late Fee/Changing Fee	0.00		0.00	0.00
RMA-Background Check	455.00		455.00	3,600.00
Small Sided Referees	0.00		0.00	9,500.00
TopSoccer	0.00		0.00	500.00
Total Other Income	\$ 455.00	\$	\$ 455.00	\$ 13,600.00
Player Fees				
Competitive Program	225.50		225.50	15,375.00
Recreational Program	0.00		0.00	23,725.00
Small Sided Program	0.00		0.00	17,500.00
Total Player Fees	\$ 225.50	\$	\$ 225.50	\$ 56,600.00
Tournament Fee				
Recreational Cup	0.00		0.00	9,000.00
Soccer to the Maxx	0.00		0.00	3,335.00
Total Tournament Fee	\$ 0.00	\$	\$ 0.00	\$ 12,335.00
Total Income	\$ 1,274.50	\$	\$ 1,274.50	\$ 102,853.00

	April 2021		Total	
	Actual	Actual YTD	Actual YTD	FY Budget
EXPENSES				
Administrative Exp				
Communication	12.00	12.00		150.00
D&O/EPL Insurance	0.00	0.00		850.00
Meetings	0.00	0.00		150.00
Office Supplies	0.00	0.00		100.00
Postage/Mail Box	0.00	0.00		117.00
Software/Website	0.00	0.00		3,200.00
Taxes & Fees	40.00	40.00		200.00
Total Administrative Exp	\$ 52.00	\$ 52.00	\$	4,767.00
Bank Charges & Fees	5.58	5.58		0.00
Dues/Player Fees - WYS				
Competitive Program	0.00	0.00		13,875.00
Recreational Program	0.00	0.00		21,125.00
Small Sided Program	0.00	0.00		14,500.00
Total Dues/Player Fees - WYS	\$ 0.00	\$ 0.00	\$	49,500.00
Other Expenses				
Awards	0.00	0.00		1,500.00
Meals/Travel	0.00	0.00		550.00
Miscellaneous	0.00	0.00		150.00
RMA-Background Check	0.00	0.00		3,600.00
Scholarship	0.00	0.00		1,000.00
Small Sided Referees	0.00	0.00		9,500.00
TopSoccer	0.00	0.00		300.00
Total Other Expenses	\$ 0.00	\$ 0.00	\$	16,600.00

	April 2021		Total	
	Actual	Actual YTD	Actual YTD	FY Budget
EXPENSES				
Scheduler/Webmaster	1,800.00	1,800.00		21,600.00
Tournament Exp				
Recreational Cup				
Awards	0.00	0.00		400.00
Fields	0.00	0.00		425.00
Miscellaneous	0.00	0.00		150.00
Referee Fees	0.00	0.00		2,000.00
State Fees	0.00	0.00		3,000.00
T-Shirts	0.00	0.00		2,000.00
Total Recreational Cup	\$ 0.00	\$ 0.00	\$ 0.00	\$ 7,975.00
Soccer to the Maxx				
Field Sanicans	0.00	0.00		300.00
Referee Fees	0.00	0.00		430.00
T-Shirts	0.00	0.00		2,500.00
Tournament Expense	0.00	0.00		100.00
Total Soccer to the Maxx	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,330.00
Total Tournament Exp	\$ 0.00	\$ 0.00	\$ 0.00	\$ 11,305.00
Total Expenses	\$ 1,857.58	\$ 1,857.58	\$ 1,857.58	\$ 103,772.00
Net Income	-\$ 583.08	-\$ 583.08	-\$ 583.08	\$ 919.00

Risk Management Assessment

Below are the steps I sent to the TSC BOD and coaches it might vary slightly for the club that you are affiliated with. Please contact your club registrar for any clarification needed.

Step 1 - Certifications

Safesports

Please remember when building your Accounts that use the same name and email address on all sites.

Re-Certification required annually

First time Safe sports

<https://safesport.org/authentication/register>

Affiliate/Association: US Soccer

Access code: YC3E-6P5G-YYIL-CS2M

Returning Coaches - If you need to do the Safe Sport Refresher go to [HTTPS://safesports.org/authentication/signin](https://safesports.org/authentication/signin)

You will not need an access code. Just sign in and take the next refresher course on the list.

Concussion:

Every year, each WA Youth Soccer coach/assistant coach/team manager must complete an online concussion prevention program at [HTTPS://nfhslearn.com/courses/concussion-in-sports-2](https://nfhslearn.com/courses/concussion-in-sports-2).

Save the certificate to upload into your BGC (Background Check) in that step

Sudden Cardiac Arrest:

Every **three** years, each WA Youth Soccer coach/assistant coach/team manager must complete an online Sudden Cardiac Arrest prevention program at nfhslearn.com/course/61032

Save the certificate to upload into your BGC (Background Check) in that step

Step 2: Risk Management Assessment

If completing during the registering of your player go to instruction 5 below.

It is Step 2 of the select registration tryout process.

If completing outside of the player registration process follow the steps below.

1. Login into your club account
2. Click on "Volunteer" on the left-hand side.
3. Click on the blue "Find Volunteer Roles" on the top right-hand side
4. Choose the program, age group you are coaching/volunteering with if there is no age group then just choose Recreational 2021 - U19 coed. Click "View Divisions" then that age group. Then the Blue "View Selected Opportunities" button at the bottom.
5. Choose your Role by clicking "select".
6. Then "sign up a registered user". All names will appear at the bottom of the screen. Choose yourself, then click continue.
7. Answer all the questions, upload certificates and accept all the Agreements. Then click continue and finish.
8. You will receive an email when this step has been completed.

Northwest Sound Youth Soccer Association

Financial Summary as of 5/31/2021

	April 2021	May 2021	FY 2021-2022	
			Actual YTD	FY Budget (4/1-3/31)
Income				
Game Fee	\$ 594.00	\$ 972.00	\$ 1,566.00	\$ 20,318.00
Other Income	\$ 455.00	\$ -	\$ 455.00	\$ 13,600.00
Player Fee	\$ 225.50	\$ -	\$ 225.50	\$ 56,600.00
Tournament Fee	\$ -	\$ -	\$ -	\$ 12,335.00
Total	\$ 1,274.50	\$ 972.00	\$ 2,246.50	\$ 102,853.00
Expenses				
Administrative Expenses	\$ 52.00	\$ 12.00	\$ 64.00	\$ 4,767.00
Bank Charges & Fees	\$ 5.58	\$ -	\$ 5.58	\$ -
Dues/Player Fees - WYS	\$ -	\$ -	\$ -	\$ 49,500.00
Other Expenses	\$ -	\$ -	\$ -	\$ 16,600.00
Scheduler/Webmaster	\$ 1,800.00	\$ 1,800.00	\$ 3,600.00	\$ 21,600.00
Tournament Expenses	\$ -	\$ -	\$ -	\$ 11,305.00
Total	\$ 1,857.58	\$ 1,812.00	\$ 3,669.58	\$ 103,772.00
Net Income	\$ (583.08)	\$ (840.00)	\$ (1,423.08)	\$ (919.00)

Northwest Sound Youth Soccer Association
Balance Sheet
As of May 31, 2021

ASSETS		
Current Assets		
Bank Accounts		
Kitsap Bank Checking		53,571.84
Total Bank Accounts	\$	<u>53,571.84</u>
Other Current Assets		
Undeposited Funds		0.00
Total Other Current Assets	\$	<u>0.00</u>
Total Current Assets	\$	<u>53,571.84</u>
TOTAL ASSETS	\$	53,571.84
LIABILITIES AND EQUITY		
Total Liabilities		
Equity		
Opening Balance Equity		64,898.61
Retained Earnings		-9,903.69
Net Income		-1,423.08
Total Equity	\$	<u>53,571.84</u>
TOTAL LIABILITIES AND EQUITY	\$	53,571.84

Northwest Sound Youth Soccer Association

Actuals vs Budget

April 2021-March 2022 @ May 31, 2021

	Apr-21	May 2021	Total	
	Actual	Actual	Actual YTD	FY Budget
INCOME				
Game Fees				
Competitive Program	594.00	972.00	1,566.00	6,030.00
Recreational Program	0.00	0.00	0.00	6,800.00
Small Sided Program	0.00	0.00	0.00	7,488.00
Total Game Fees	\$ 594.00	\$ 972.00	\$ 1,566.00	\$ 20,318.00
Other Income				
Donation	0.00	0.00	0.00	0.00
Late Fee/Changing Fee	0.00	0.00	0.00	0.00
RMA-Background Check	455.00	0.00	455.00	3,600.00
Small Sided Referees	0.00	0.00	0.00	9,500.00
TopSoccer	0.00	0.00	0.00	500.00
Total Other Income	\$ 455.00	\$ 0.00	\$ 455.00	\$ 13,600.00
Player Fees				
Competitive Program	225.50	0.00	225.50	15,375.00
Recreational Program	0.00	0.00	0.00	23,725.00
Small Sided Program	0.00	0.00	0.00	17,500.00
Total Player Fees	\$ 225.50	\$ 0.00	\$ 225.50	\$ 56,600.00
Tournament Fee				
Recreational Cup	0.00	0.00	0.00	9,000.00
Soccer to the Maxx	0.00	0.00	0.00	3,335.00
Total Tournament Fee	\$ 0.00	\$ 0.00	\$ 0.00	\$ 12,335.00
Total Income	\$ 1,274.50	\$ 972.00	\$ 2,246.50	\$ 102,853.00
EXPENSES				
Administrative Exp				
Communication	12.00	12.00	24.00	150.00
D&O/EPL Insurance	0.00	0.00	0.00	850.00
Meetings	0.00	0.00	0.00	150.00
Office Supplies	0.00	0.00	0.00	100.00
Postage/Mail Box	0.00	0.00	0.00	117.00
Software/Website	0.00	0.00	0.00	3,200.00
Taxes & Fees	40.00	0.00	40.00	200.00
Total Administrative Exp	\$ 52.00	\$ 12.00	\$ 64.00	\$ 4,767.00
Bank Charges & Fees	5.58	0.00	5.58	0.00
Dues/Player Fees - WYS				
Competitive Program	0.00	0.00	0.00	13,875.00

Northwest Sound Youth Soccer Association

Actuals vs Budget

April 2021-March 2022 @ May 31, 2021

	Apr-21	May 2021	Total	
	Actual	Actual	Actual YTD	FY Budget
Recreational Program	0.00	0.00	0.00	21,125.00
Small Sided Program	0.00	0.00	0.00	14,500.00
Total Dues/Player Fees - WYS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 49,500.00
Other Expenses				
Awards	0.00	0.00	0.00	1,500.00
Meals/Travel	0.00	0.00	0.00	550.00
Miscellaneous	0.00	0.00	0.00	150.00
RMA-Background Check	0.00	0.00	0.00	3,600.00
Scholarship	0.00	0.00	0.00	1,000.00
Small Sided Referees	0.00	0.00	0.00	9,500.00
TopSoccer	0.00	0.00	0.00	300.00
Total Other Expenses	\$ 0.00	\$ 0.00	\$ 0.00	\$ 16,600.00
Scheduler/Webmaster	1,800.00	1,800.00	3,600.00	21,600.00
Tournament Exp				
Recreational Cup				
Awards	0.00	0.00	0.00	400.00
Fields	0.00	0.00	0.00	425.00
Miscellaneous	0.00	0.00	0.00	150.00
Referee Fees	0.00	0.00	0.00	2,000.00
State Fees	0.00	0.00	0.00	3,000.00
T-Shirts	0.00	0.00	0.00	2,000.00
Total Recreational Cup	\$ 0.00	\$ 0.00	\$ 0.00	\$ 7,975.00
Soccer to the Maxx				
Field Sanicans	0.00	0.00	0.00	300.00
Referee Fees	0.00	0.00	0.00	430.00
T-Shirts	0.00	0.00	0.00	2,500.00
Tournament Expense	0.00	0.00	0.00	100.00
Total Soccer to the Maxx	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,330.00
Total Tournament Exp	\$ 0.00	\$ 0.00	\$ 0.00	\$ 11,305.00
Total Expenses	\$ 1,857.58	\$ 1,812.00	\$ 3,669.58	\$ 103,772.00
Net Income	-\$ 583.08	-\$ 840.00	-\$ 1,423.08	-\$ 919.00



NORTHWEST SOUND YOUTH SOCCER ASSOCIATION NSYSA

Date: 04 January 2021 (emailed June 3, 2021)

Subj: January 2021 VP of Comp Report

1. It is with joy and happiness that I can express a hearty welcome back as the game of soccer returns to NSYSA and Kitsap County.
2. For the Rec players, they are returning after a long period of down time. Coaches, plan for a gradual re-entering. Save those sore muscles and injuries. Be gentle.
3. There will be opportunities to get some training this summer.
 - a. Bainbridge Island FC is offering multiple camps throughout the summer. You can find more information on their website and look under the 'Camp' header.
<https://www.bifc.net/>
 - b. Kitsap Alliance FC is offering several camps throughout the summer. You can find more information on their website. <https://kitsapalliancefc.com/>
 - c. North Kitsap SC is offering a new twists to the game. Soccer camps virtually will be offered. You can find more information on their website.
<https://www.northkitsapsoccer.org/Default.aspx?tabid=733416>
 - d. North Mason Youth SC is offering soccer camps and information may be found on their website. <http://www.nmysc.org/frameset.php>
 - e. Storm King SC is offering a Summer Training program. You can find more information on their website.
<https://www.stormkingsoccer.com/Default.aspx?tabid=920691>
 - f. Tracyton SC is offering a Summer Camp. You can find more information on their website. <https://www.tracytonsoccer.com/>
4. I am certain more opportunity for training this summer will come about. Stay tuned to your local Club and Association websites for more information.
5. Our future in soccer may be different this year. We do not know the conditions and protocols your fields providers will be placed on the fields you use. Start early! Work with your providers to know and understand what will be required to use the fields you will be using.



NORTHWEST SOUND YOUTH SOCCER ASSOCIATION NSYSA

6. I attended a meeting between Kitsap Parks Department and Tracyton Soccer Club. It was an informative and leading session. What has come from this meeting is the need to create 'Desk Guides.' Change is inevitable. But change of personnel does not always mean a change in process is necessary. The creation of a desk guide will provide a historical guideline to what the jobs are and how the work is achieved.
7. I also attended a meeting with Kitsap Alliance FC and Tracyton SC. The outcome was a partial full understanding of how Clubs can share facilities.
 - a. It is easily recognized that Clubs can mutually agree to co-habitation of facilities both during the Spring – Summer months and Winter seasons.
 - b. Schedulers have been tasked to find resolution to answering the needs for the Fall seasons.
 - c. There was some movement forward to a common agreement, but more must still be discovered.
8. I ask that Clubs review their 'Return to Play' protocols and determine what adjustments may be needed predicated on future protocols.
 - a. One possibility may be that spectators may be required to be vaccinated to occupy sidelines during the match.
 - b. What would be the non-vaccinated spectators expectations?
9. I am pleased that Clubs are moving forward in the provisioning of New Referee Clinics. Please look to provide these referees get some on the field experience prior to opening of the season. Confidence is a key to maintaining these new referees. And it is application of skills that creates that confidence.
10. I have witnessed that the game has progressed. It is no longer acceptable to play on grass. Teams want turf. We have been the more benefitted by the expansion of turf fields on Central Kitsap School Districts fields. But there are recognized impacts. School activities come first.
 - a. Clubs are becoming very skilled in seeking sponsorship.
 - b. But we need a collective effort to bring about the benefits of larger capital projects.
 - c. We have two resources that have 40% of the infrastructure already in place. But yet we cannot get turf on these fields.
 - d. Kitsap Parks recently spoke about future capital project planning. This planning could support additional fields on county properties.



NORTHWEST SOUND YOUTH SOCCER ASSOCIATION NSYSA

11. I have sent a request forward to the NSYSA President requesting to assigning of an additional NSYSA Board position. I would propose we create a Director of Philanthropic Services.
 - a. This would allow our Association to use the larger group with more members to approach organizations for grant moneys towards common development at an Association level.
 - b. We could be a part of the completion of development of fields @ Prendergast fields.
 - c. We could work in concert with Kitsap Parks for the enlargement and development of field within the county.
 - d. We must begin to think as a whole, rather than individuals if we want to better develop the game in our Association areas.
 - e. As an Association we represent a significant number of the citizens of our community.

12. Finally, I return to Referee's
 - a. We need them!
 - b. We must bolster the roles of KPSRA.
 - c. We must reimagine what makes a referee?
 - d. Just increasing numbers does not better the situation.
 - e. Young referees are great, but without a major post High School education facilities, our young referee's go away just as they are becoming skilled.
 - f. Our future is better located in parents, and young adults.
 - g. The military is a logical resource. Many will stay in the area throughout their entire career.

13. Statistics say, 40 – 60% of newly trained referees last less than one year.
 - a. What is the reason why?
 - b. Do we need to better emphasize the "Respect" initiative sponsored by WYS?
 - c. How do we teach respect to the referee and how does that benefit Referee retention?

14. The Scheduling meeting is just around the corner. Please place 21 August on the calendar.
 - a. Location is TBD. Presumably, it will be at the YMCA in Silverdale.

15. Due to no comparative statistics from the previous year, team assignments will be a best guess event.

NSYSA Scheduler & Webstaff
Board Report - June 2021

- NSYSA [eSignature Code of Conduct](#) project. Signed and filed from:
 1. Bob Bjornemo
 2. Arthur Buhner
 3. Valerie Corden
 4. Jeff Colby
 5. Michale Gentry
 6. Kent Hassebrock
 7. Jason Henningsen
 8. Chris Hunt
 9. Paul Hurley
 10. Susie McGill
 11. Kevin MGruther
 12. Liming McMillan
 13. Peter Murchie
 14. Timothy Roche
 15. Steve Shively
 16. Greg Troyan
 17. Chris Warthen
 18. Vicky Webb
 19. Shannon White

Still outstanding:

- Louie Bond
 - Ian McCallum
 - President: BIYSC, BSC, CKSC, JCSC
 - NSYSA Reps. NMYSC, JCSC, SKSC
 - Matthew McDaniel
 - Wade Schmidt
-
- Spring Comp scheduling has ended
 - Attended a Zoom web developers meeting with Ridgestar
 - User passwords are being reset as people begin returning to site to get RMA updated
 - Storm King's affiliation with NPFC has high level soccer being played on north Olympic Peninsula
 - Comp. issues, including Gordon Field and August 21 Fall Scheduling discussed with Bob
 - NSYSA Scholarship recipient profiles built with Vicky and posted
<https://www.nsysasoccer.org/display?Topics=Test&action=display&key=825>

Respectively submitted
Steve Shively, NSYSA Scheduler & Webstaff

- NSYSA Player Numbers in Affinity for Recreational/Comp as of 9:33am 6/6/2021
 - BSC – 0 players
 - BIFC – 139/114 players
 - CKSC – 41 players (53 registered in Rec code)
 - JCSC – 53 players
 - KAFC – 243 players
 - NKSC – 142 players
 - NMYSC – 84 Players
 - SKSC – 383 players
 - Storm King – 0/
 - TSC – 511/90 players
- NSYSA Volunteers with Approved BGC for 2021 9:33am 6/6/2021
 - 128 volunteers
 - BSC – 1
 - BIFC – 23
 - CKSC – 2
 - JCSC – 2
 - KAFC - 33
 - NKSC – 6
 - NMYSC – 3
 - SKSC – 23
 - Storm King - 14
 - TSC – 23

(Some volunteers are listed with more than one club.) All RMA expired on April 30th. Each club needs to have their BOD members complete their RMA ASAP. This number is exceptionally low with tryouts coming and some clubs in season, and we have many Club BODs with no and or expired background checks.

- We have 29 volunteers with none status, 56 with expired meaning they did the application in your website but it did not send through to affinity. If you have a volunteer that completed an RMA application in your website for the 2021-22 season but show as none or expired please have them reapply for their RMA. All certs should be saved they just need to put in the part on your club website.
- Meet with Affinity with Liming and Val to learn how to create a camp registration that does not interfere with season applications. Please email me for instructions.

Risk Management Assessment

- ***Make sure to use the exact same name and email address in all places you register.***
- ***Complete the three courses below then continue to register as a coach and process your RMA (Risk Management).***
- ****Step 5 of player registration is Coach registration and RMA. If you do not have your certificates completed please skip this step and return later and follow the instructions below on registering as a coach/volunteer.***
- ***If you do not have a player please create an account as a volunteer and then register for the age group in which you would like to coach.***

SafeSports Authorization Act:

Early in 2018, Congress passed the Safe Sport Authorization Act requiring specialized training for all volunteers working with young athletes nationwide. All Risk Management will expire on April 30th of each year beginning this year. The online training is now ready for us to take part. All coaches, board members, and volunteers within our organization will be required to take these courses.

New Coaches initial/every five-year Course:

The three 30-minute training modules including Sexual Misconduct Awareness, Mandatory Reporting and Emotional and physical misconduct can be found here at the SafeSport website.

- <http://safesport.org/authentication/register?token=ee57337f-31f9-421d-b095-82fc8c8c4c41>
- Enter the Access Code: YC3E-6P5G-YYIL-CS2M
- Individuals will then be asked to create an account.
- The participating organization is US Soccer.
- Please complete this training as soon as possible upload you certificates in your account in affinity. If you took the course last year there is a refresher course in your account at <https://safesport.org/authentication/signin> .
- The initial training will take approximately 2 hours in total and you can log in and out of the system as many times as necessary to complete – your progress will be saved each time.

Returning Coaches Refresher Course SafeSports:

Go to <https://safesport.org/authentication/signin> and complete the 15-minute refresher course for Safesports. Save the certificate to upload into your BGC (Background Check) in that step.

Concussion:

Every year, each WA Youth Soccer coach/assistant coach/team manager must [complete an online concussion prevention program](#). Save the certificate to upload into your BGC (Background Check) in that step

Sudden Cardiac Arrest:

Every **three** years, each WA Youth Soccer coach/assistant coach/team manager must complete an [online Sudden Cardiac Arrest prevention program](#) Save the certificate to upload into your BGC (Background Check) in that step

(Your Club) Soccer Club Website

1. **Login to your club website**
2. ***Click on Volunteer***
3. **Click the blue "Find Volunteer Roles"**
4. **Click Fall 2021 Soccer "View Divisions"**

5. **Choose the birth year(s) of the age you would like to coach/volunteer**
6. **Click View Selected Opportunities"**
7. **Choose your role**
8. **Upload certificates, answer questions and accept waivers. Then click continue.**
9. **Enter required information (SSN) and click continue**
10. **Make sure to click Finish at the end you will receive an email when this step is complete.**